

FDL Supervisory Skills Series - SSS # 51 Class Schedule and Topics

**8:30 a.m. to 4:00 p.m.
at Agnesian HealthCare, 430 E. Division St., FDL
in Journeys; A Health Resource Center
located in the front lobby of St Agnes Hospital, Fond du Lac, WI
on 3rd Tuesday of each month with Jan exception listed**

<u>Session #</u>	<u>Topic</u>	<u>Date</u>
# 1	Role of the Leader	Feb. 21, 2012
# 2	Style Awareness & Versatility	Mar. 20, 2012
# 3	Conflict, Communications, & Collaboration	Apr. 17, 2012
# 4	Individual & Team Time Management Communication Today	May 15, 2012
# 5	Business Performance Measurement and Work Unit Planning	Jun. 19, 2012
# 6	Impact Hiring	Jul. 17, 2012
# 7	Effective On Boarding	Aug. 21, 2012
# 8	Employee Performance Management and Coaching	Sep. 18, 2012
# 9	Maximizing Team Performance	Oct. 16, 2012
# 10	Creativity & Innovation	Nov. 20, 2012
# 11	Customer Focused Problem Solving & Process Improvement	Dec. 18, 2012
		no class Jan, 2013
# 12	Project Management	Feb. 19, 2013
# 13	Negotiation Skills & Series Review	Mar. 19, 2013

Note: dates subject to change for various class needs

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If you cannot make a scheduled class date, please notify Dave Podeszwa for other dates and locations to make up any session in Beloit and Fond du Lac.

If weather conditions make class questionable, call 414-545-8890 for a recorded message about class intentions that day.

Dave Podeszwa

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